

MACRO-ARGOMENTI DI STUDIO

Livello B1-B2

- » Discussing and reaching an agreement
- » Communication: how to check your understanding
- » Problem solving: changing plans and communicating clearly and promptly
 - » Managing the calendar
 - » E-mails and Phone calls
 - » Professional presentations
 - » Being in charge of the meeting
- » Networking at professional social events
 - » Negotiation
 - » Dealing with clients
 - » Collaborative listening
 - » Reading between the lines
 - » and more ...